

**MINUTES of a Meeting of Tatsfield Parish Council held on the 9th February 2026 in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield TN16 2AG commencing at 8.00 p.m.**

**Present:** Ms Kim Jennings (in the chair) Mr David Pinchin Mr Jason Syrett Mr Dave Mitchell  
Mr Martin Elmer Mrs Sue Dowse Mr Simon Cook

**In Attendance:** Samantha Head (Clerk)  
Cllr Martin Allen (TDC)

And 3 parishioners

The meeting commenced at 8.00 pm

**1. APOLOGIES**

None

**2. DECLARATIONS OF INTEREST** (relating to items on the agenda)

None

**3. Approve and sign the MINUTES of the previous meeting held on 12<sup>th</sup> January 2026**

4290/0226 It was resolved that the minutes reflected a true and accurate record of the meeting held on 12<sup>th</sup> January 2026. They were duly signed by the Chair.

**4. Receive and Accept the Minutes of the Finance Committee meeting held on 5<sup>th</sup> February 2026**

4291/0226 It was resolved to receive and accept the minutes of the Finance Committee meeting held on 5<sup>th</sup> February 2026.

**5. Public Participation**

None

**6. Officer's report**

- The Clerk confirmed that she had the VOA renewal ahead of the 31<sup>st</sup> March deadline.

**7. PLANNING:****(a) Planning Team for February: Jason Syrett and Dave Mitchell**

4292/0226 It was resolved that the planning team for February would be Jason Syrett and Dave Mitchell.

**(b) To determine the Parish Council's position on Appendix A:**

**TA/2025/1451 Motorway Service Area South, Motorway Service Area, Clacket Lane, Westerham TN16 2ER  
Erection of free standing internally illuminated (static) totem sign.**

This is for the erection of a small totem sign on the Westbound approach to Clacket Lane Services from the M25.

4293/0226 Comment: No comment

**Appeal Ref 6003433 (TDC Ref TA/2025/1060) Mirabilis, 65 Paynesfield Road, Tatsfield TN16 2BG  
Proposed single storey rear extensions (5m from main house and 2.78m from existing garage).**

This application has gone to appeal after being refused. Our response to the original application:

*Tatsfield Parish Council raises no objection, consistent with our response on previous application TA/2025/855/NH. We would however ask the Case Officer to review the comments raised in the objection by the neighbours on application TA/2025/855/NH and consider their concerns about accuracy of the drawings and boundary represented on and around impacts on their amenity.*

4294/0226 No further action required.

**8. FINANCE:****(a) Finance Team for February: Sue Dowse and Dave Mitchell**

4295/0226 It was resolved that the Finance Team for February would be Sue Dowse and Dave Mitchell.

**(b) Authorise payments (including authorisation of Internet banking) detailed in Appendix B**

4296/0226 Members approved the Clerk's request. Items on Appendix B were duly approved. Payments and supporting invoices were checked and signed by members of the Finance Team for February.

**(c) Receive monthly bank reconciliation reports**

4297/0226 Members received the monthly bank reconciliation reports. These were signed and dated by two parish councillors.

**(d) Receive Budget v Actual YTD spend report**

4298/0226 Members received the budget v. actual YTD spend report.

**(e) Review of Aileen McHugo Building tenancy agreements**

Members had read the Minutes of the Finance Committee meeting held on 5<sup>th</sup> February and the recommendations therein.

4299/0226 Members agreed with the recommendations to increase the rents at the AMB, as per those in the Finance Committee meeting held on 5<sup>th</sup> February (item 4).

## 9. Notified Items

### a) Furze Corner project - future

Jason Syrett gave the following update: Jason had recontacted the CIL team at TDC due to their previous offer being conditional on TPC receiving YFS match funding. TDC has said that TPC can reapply for CIL funds in the upcoming financial year. One suggestion is that the PC looks at a lower value project – smaller changing space and improvements to the playing field. TDC has offered a meeting to discuss. One of the questions would be if TDC would 100% fund a project or would it still be subject to match funding. Applications open in February 2026.

4300/0226 Members agreed to submit a bid in this round of CIL funding.

### b) EV Charging

Simon Cook gave the following update: he had pursued every avenue that was not financially detrimental to the PC in order to have EV charging points installed in the AMB car park. SCC has indicated that all their projects are on hold due to the CC being folded into the new Unitary Authority.

4301/0226 Members agreed to remove this from future agendas.

### c) Approach Road speed limit reduction

Martin Elmer gave the following update: A resident had contacted SCC to express his concerns about speeding along Approach Road and had received the following response from one of their traffic engineers – ‘Tatsfield Approach Road in the vicinity of Furze Corner, underwent improvements to warning signs in 2021 for the approach in both directions. Unfortunately, there are various restricting factors at this location which greatly limit the safety features we can feasibly implement. Physical traffic calming measures on a carriageway are required to be illuminated, and as such there is no system of street lighting in the vicinity to provide power requirements for such illumination, these measures are not feasible. Reflective verge hazard markers are also not able to be implemented as there is no public land available on the Eastern side of the carriageway in which to install them.

Tatsfield Approach Road is a declassified road with the speed limit currently set as derestricted (60 mph). Surrey Highways is undertaking a speed limit review for all derestricted declassified roads within the county with a view to reducing speed limits on these roads to speeds which better fit the nature of the roads. I am unable to provide a date when Tatsfield Approach Road will be assessed.

A reduction in the speed limit through this initiative should result in a positive effect on the number and frequency of collisions. As our records show there have not been any collisions resulting in personal injury at this location up to October 2024 (the latest data available to us) it would not be considered a high priority to expedite its assessment.’

Simon Cook contacted SCC and registered the PC’s request via Fix My Street. SCC has confirmed that this request has been received and will be reviewed by a member of the team.

The Clerk had also emailed the Cabinet Member for Highways, Transport and Economic Growth to ask if there was anything further the PC could do to support its request, particularly in light of the SCCllr’s recent resignation.

Martin Elmer and Simon Cook would follow up on the above and contact the MP.

### d) Remembrance Service 2026

The Clerk has submitted the road closure request for the Remembrance Service. Kim Jennings has met with the Curate. She explained that the Church would like to do a combined service in the village centre on Remembrance Sunday. She will organise a scratch choir and speak to the school about their involvement. This will be on the September agenda for further planning.

### e) Resident request for maintenance of Crossways outside Crossways Court

A local resident had written to the PC regarding the poor condition of Crossways from Westmore Road up to the entrance of Crossways Court. In the past, TDC has maintained this section of the bridleway up to the first pedestrian entrance. The resident has spoken to Adrian Riddle at SCC who said that it was not for SCC to maintain this section of the bridleway. Adrian Riddle suggested that he asks the PC to apply to SCC for funding. TDC did carry out a repair to the carriageway outside 3 Crossways a few years ago.

The Chairman confirmed that maintain of unmade roads (which Crossways is recognised as) is not the PC’s responsibility. Cllr Allen agreed to speak to TDC about this.

### f) Tandridge District Council Local Plan 2024-2044 – consultation

This is the first stage consultation for the Local Plan. The difficulty is that the Green Belt status is being put under increasing pressure in terms of national planning policy. It does not mean that Green Belt is less valuable but it is about looking at what could be taken out of Green Belt designation to meet development targets. Tatsfield’s Neighbourhood Plan is probably the best vehicle to emphasise what is important in this parish. Jason Syrett agreed to draft TPC’s response and this would be ratified at the next meeting.

### g) Easter event

Sue Dowse and Kim Jennings are organising an Easter Egg Hunt on Westmore Green on Good Friday (in the morning). Tickets will be on sale in Sheree’s Tea shop and Store.

### h) Fundraising for VH roof repairs / Christmas event and craft fair

The Christmas Light Switch On will be on Saturday 5<sup>th</sup> December from 3pm on. There will be a craft fair in the Village Hall from 15:00 and the Christmas Lights will be switched on from outside the pub at 17:30. Help will be needed for the fair.

**i) Clerk's contract**

This was following a recommendation from the PC's internal auditor at the last audit.

4302/0226 Members agreed to delegate signing the Clerk's contract to the Chairman, Kim Jennings.

**10 Reports from County Councillor, District Councillor, Village Organisations and External Organisations**

**a) County Councillor**

No report due to ward being vacant. The Clerk suggested that the PC contact the SCC, Tim Oliver, to ask who, if anyone, is covering now that Becky Rush has resigned. At present, the PC and residents have no pint of contact.

**b) District Councillor**

Cllr Allen gave the following report: The full council will meet on 12<sup>th</sup> February to agree the budget for 2026-27 which will be the final one under the current council. The East Surrey Unitary Authority will set their own budget going forward. As in previous years, Cllr Allen will vote against the budget. Whilst the budget is balance, as required by law, this is only being done by charging the residents of Tandridge a further increase in Council Tax, despite spending large amounts on planning appeals, housing improvements required by the inspector and having sufficient reserves ring fenced for future events.

The Liberal Democrats will be putting forward a motion to reinvest funds in resident-facing services in Tandridge so that the Council's resources for 2026-27 are fully applied and do not remain uncommitted at year end or before committal to the new East Surrey Council, whichever is sooner. It is expected that the Independent Group and the Conservatives will support this.

The other two big matters at the moment are the LGR and the new Local Plan. Formal meetings between the district and borough councils and SCC are ongoing and work is underway with 2 known candidates for the Warlingham ward. Reform have 19 candidates to choose from for 12 seats across Tandridge and 2 in Reigate & Banstead.

Enforcement update: following the latest meeting with officers, Cllr Allen can confirm that there are now only 2 outstanding cases in Tatsfield.

TDC will be assessing / visiting 45 land parcels over the past and coming weeks and have given Cllrs an opportunity to flag up any Green Belt related issues that they should take into account when making their assessments. Cllr Allen has completed 3 of the Tatsfield parcels with the TPC Chairman and 1 in Titsey.

Cllr Allen has been in dialogue with the Chief Housing Officer and a current Tatsfield resident regarding a tenure which was lost in Caterham due to health and wellbeing matters and alleged drug dealing on the premises.

Cllr Allen and Cllr Pinchin attended the BHACC AGM where it was advised that there are now more auto reported overflights from the airport than reported complaints. This is a good sign. They have also put in place a blocking system where if a pilot has ignored the complaint letters then they will not be able to land until they have responded and the case has been dealt with by SANARB.

There are no meetings at TDC until early March. Cllr Allen will put details of the Tandridge Winter Support Scheme on Tatsfield Talk and the SCC Guide Through Devolution in the Parish Magazine.

**c) Police**

Simon Cook gave the following report:

There have been no police reports for Tatsfield since the last PC meeting. There has been an increase in fly tipping across the district, also now being reported in Lusted Hall Lane. Advice given regarding burglary prevention, tackling violence against girls & women and online / telephone fraud.

It was noted that Inspector Lyndsey Whatley would be moving to Reigate and Banstead.

**d) VHMC**

David Pinchin gave the following update: the VHMC is currently in the process of applying for grant for the refurbishment of the toilets. Should they be successful in obtaining this grant, then they would reconsider the PC's request for a contribution to the VH roof replacement.

**11 Parish Council Land / Property**

**To receive updates, discuss matters and where relevant agree on proposals relating to:**

**a) MUGA**

- MUGA refurbishment project

Sue Dowse gave the following update: Lots of equipment has been bought. There is £7522 of the grant monies left. The tennis nets have been inspected and they are in very good condition. Better weather was needed for painting and work to the footpaths. A noticeboard would be installed outside the VH to signpost what is behind the VH, then a smaller signpost to display the MUGA use instructions and then an even smaller one inside the courts (vandal proof). Cllr Allen suggested the PC might be able to have one of the African Hardwood noticeboards on the container at the allotments. Jason Syrett asked if there was any additional funding for planting in the flower beds near the MUGA.

**12 Meetings to attend/ correspondence**

- The APM will be on 23<sup>rd</sup> March in the AMB 19:30 for 20:00 start. Richard Biggs will give a report on behalf of Claire Coutinho and LGR. David Pinchin to chase Colin Hitchins (BHA).

**13 Matters for reporting or Inclusion in a Future Agenda**

- Front door at AMB is sticking.
- Downpipe outside the AMB front door needs to be capped as it's leaking water over the ground.
- AMB fire exit door needs restraining.
- Little Acorns access door – request from Little Acorns.

Final public participation:  
None

The meeting closed at 9.18pm

The next Parish Council meeting will be held on Monday 9th March 2026 at 8pm.